

SECTION 1 - RATES

All exhibitors at the Pulaski County Fair shall be subject to the following rates and charges for space and utilities.

A: OUTDOOR SPACE

All basic spaces shall be 10 x 10 sq. ft.

Each booth will be provided with one (1) 20 amp. 110 volt circuit.

NON - RETAIL

\$100.00 Basic Rental

\$ 10.00 per additional foot

One (1) weekly pass included. **Pass does not include rides.**

RETAIL

\$200.00 Basic Rental

\$ 15.00 per additional foot

Two (2) weekly passes included. **Pass does not include rides.**

No outside food booths will be available

All items sold **MUST** be preapproved by the Fair Board.

All Exhibitors must provide their own tables, chairs, canopy, ext. cords, etc. Exhibitors must have insurance before set up of their booth.

All Tents and Trailers **MUST** be inside footage purchased (This includes trailer tongues, awnings and tent tie down stakes).

Persons not holding advance sale tickets will be charged the usual established prices. Advance tickets **MUST** be purchased 24 hours before their use. Each exhibitor **MUST** have passes at booth space at **4:00 PM** each day. A representative of the Fair Board **WILL BE** collecting passes. If the pass is not available, the exhibitor and / or their representative will be required to purchase a ticket before booth is allowed to open. **(NO EXCEPTIONS !!!)**

B: RATES FOR ADDITIONAL UTILITIES

Rates for additional electricity and water

\$ 50.00 for each additional 20 amp. 110v. Circuit.

\$ 75.00 for each 30 amp. 220v. Circuit.

\$125.00 for each 50 amp. 220v. Circuit.

\$150.00 for each 60 or over amp. 220v. Circuit.

Other amperage circuits available on request

****Fair Board will provide breakers for 20 amp. 110v. Only.****

\$ 50.00 for water connection

All exhibitors must provide needed:

- Extension Cords
- Cord Caps
- Water Hoses
- Breaker for any circuit other than 20 amp. 110v. (**MUST BE GFI**)

SPECIAL POLICIES

1. No metal or glass containers permitted for retail sales.
2. **NO** ice making machines will be allowed.

AUXILIARY SPACE

A fee of \$100.00 per day will be charged for auxiliary vehicle (truck, trailer, camper, etc.) housed inside the exhibit area. Parking areas are subject to approval by the Pulaski County Fair Board.

Utilities required by each vehicle will be charged the same rate as outlined in the outdoor section.

Auxiliary vehicle shall not be connected to booth utilities.

SECTION II - GENERAL RULES

1. Booths must be set up on Sunday or Monday preceding the Fair between **10:00 AM and 2:00 PM**. (There will be no security until Monday)
2. Alterations **MUST** be made between **10:00 AM and 2:00 PM**.
3. All exhibitors must have a sign or some form of written design of sufficient size to properly identifies the booth's organization.
4. Booths designed to attract the public **MUST** allow sufficient space in front as not to cause blocking of pedestrian traffic.
5. Any property, equipment, merchandise, supplies or other materials remaining on the Fair Board facilities five (5) days after the event will become property of the Pulaski County Fair Board, Inc.
6. Booths with a canopy and / or tent **MUST** not protrude into walkways or other booth area. The canopy and / or tent **MUST** remain inside rental booth space.
7. Any exhibitor using liquids **MUST** make provisions to assure they do not flow into pedestrian areas and are not allowed to stand uncovered in a manner which might attract pests or insects. Liquids must not empty into Fair Board drain.
Exhibitors must empty bucket daily!
8. Any exhibitor displaying any form of audio, video, or light signal **MUST**, if objected to, agree to administer control, if so directed by the Pulaski County Fair Board Inc. or its authorized agent. This also includes any form of drug paraphernalia and / or weapons.
9. In the event a fair patron makes a complaint against an exhibitor, the exhibitor or his / her representative shall immediately meet with the complaining party and a member of the Pulaski County Fair Board, Inc. who shall act as a arbitrator in attempting to settle the complaint.
10. All exhibitors must abide by any and all governmental regulations regarding their sale, use, promotion or advertising.
11. The enforcement of these regulations and policies is at the discretion of the Pulaski County Fair Board, Inc. The exhibitor and his / her agents agree to abide by such policies and regulations as demonstrated by the signing of a contract or agreement for the rental of the space.

12. The Pulaski County Fair Board, Inc reserves the right to force exhibitors to remove or cease using any device, material, or equipment which, in the view of the Fair Board, creates excessive or offensive noise. The Fair Board also reserves the right to have removed any visuals which it may consider offensive to the clientele attending the Pulaski County Fair.
13. All vehicular traffic within the exhibit areas must be done at a time other than those hours when the general public is in attendance. (**MUST BE OUT BY 4:00 PM**). Any vehicle blocking traffic, entrances or exits of the exhibition area will be removed at owner's expense and liability.
14. The exhibit area will be open for the general public at **5:00 PM** Monday through Saturday. All booths **MUST** be open and operating during Fair operating hours. Exhibitors shall be fully operational at the opening time each day.
15. Each exhibitor is fully accountable for any and all damages to the property of the Pulaski County Fair Board, Inc., its patrons and exhibitors resulting from accident, negligence or willful acts by himself or his agents. Each exhibitor must have liability insurance.
16. Exhibitors shall confine all sales, exhibits and demonstration to the area for which they contracted.

SECTION III - ADMISSION POLICY

All exhibitors and their agents shall be required to hold an admission ticket for each day of attendance. Persons contracting for booth space will receive weekly passes as outlined in Section I. Additional passes may be purchased in advance at a discount rate by persons working that space. Contact the general business office for price of advance tickets. Advance tickets **MUST** be purchased 24 hours before their use. Persons not holding advance sale tickets will be charged usual established prices. Each exhibitor and their representative **MUST** have passes at booth space at **4:00 PM** each day. A representative of the Fair Board **WILL BE** collecting passes. If the pass is not available that person will be required to step outside until the gates are open and than purchase a ticket.(**NO EXCEPTIONS !!!**)

SECTION IV - DEPOSITS

1. Fifty percent (50%) of the contracted charges shall be required at the acceptance of the contract for outdoor booths.
2. Priority space assignments shall be given to exhibitors from the immediate preceding fair until Monday, July 1st . After that time, all spaces shall be assigned on a first come, first served basis with final decision for space assignment at the discretion of the Pulaski County Fair Board, Inc.
3. All rental and utility fees shall be paid in full prior to the opening of the booth space. No space will be considered “held” or reserved until a signed contract and necessary deposits are received by the Pulaski County Fair Board, Inc.
4. Any fee or balance of rental rates paid within the two weeks prior to the opening of the Fair shall be **CASH OR MONEY ORDER ONLY.**

AGREEMENT

This agreement, entered this _____ day of _____, 2017, by and between the Pulaski County Fair Board Inc., herein referred to as “the fair,” and _____, herein referred to as “the exhibitor”.

1. It is understood and agreed that both parties to this agreement have read and hereby agree to all provisions of the “Booth Rental Rules and Policies” of the Pulaski County Fair.
2. The exhibitor is responsible for overall size of booth including tongue, bumpers, etc.
3. The exhibitor further agrees to maintain general liability insurance in the amount of \$300,000 and to hold harmless the Pulaski County Fair Board Inc. and its agents in the event of any accident resulting from the exhibitors activities or property.
4. This agreement shall be binding on both parties’ signatures of an authorized agent for both parties.

Pulaski County Fair Board, Inc.
Date: _____

Exhibitor
Date: _____

The following information must be completed, necessary deposits made and returned with the agreement to assure booth space.

Exhibitor _____
Street, Box or Route Numbers _____
City, State and Zip _____
Contact Person _____
Phone Number _____
E mail _____

My booth will be used for (list items):

Number of Outlets Needed (Amps. Per) _____

BOOTH RENTAL CHARGES (Check appropriate box and amount)

___ \$100.00 Base rental (non retail) (10'X10')		\$ _____
___ \$ 10.00 per additional foot (, non retail)	_____ ft	\$ _____
___ \$200.00 Base rental (retail) (10'X10')		\$ _____
___ \$ 15.00 per additional foot (retail,)	_____ ft.	\$ _____
___ \$ 50.00 for an additional 20 Amp. 110 volt circuit		\$ _____
___ \$ 75.00 for a 30 Amp. 220 volt circuit		\$ _____
___ \$125.00 FOR A 60 Amp. 220 volt circuit		\$ _____
___ Additional amperages circuits available on request.		\$ _____
___ \$50.00 for water connection		\$ _____
	Total	\$ _____
Date: ___/___/_____	Deposit	\$ _____
	Balance Due	\$ _____
Date: ___/___/_____	Paid Balance Due	\$ _____

Please review the following rule and initial. It will be your responsibility to make sure all that work your booth knows and understands this rule:

All vehicular traffic within the exhibit areas must be done at a time other than those hours when the general public is in attendance. (**MUST BE OUT BY 4:00 PM). Any vehicle blocking traffic, entrances or exits of the exhibition area will be removed at owner's expense and liability. (*Initial*) _____

Mail agreement and deposit to:

**Pulaski County Fair Board, Inc.
Attn: Ryan Cash
PO Box 55
Somerset, KY 42502**